

# City of Sundance Special Events Permit Application

## Application Information

Permit # \_\_\_\_\_

Responsible Party's name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

## Event Information

Name of Event: \_\_\_\_\_ Date of Event: \_\_\_\_\_

Description of Items Selling: \_\_\_\_\_

Location: \_\_\_\_\_ Property Owner Signature \_\_\_\_\_

## Food Service Information

Wyoming Food License required for all vendors serving food ONLY EXCEPTION is non-profits. Non Profits must provide documentation. To obtain a Wyoming Food license ph. 307-746-9206

For Profit: Fee \$10.00

Exempted (Ordinance 4, 2016):

- A. \_\_\_\_\_ Selling agricultural fruits and vegetables, dressed meats, fowls or farm products, baked goods, or handicraft products grown, produced, cultivated, or raised by any bona fide resident of the State of Wyoming
- B. \_\_\_\_\_ Charitable, non-profit and religious organizations and all persons representing them. Classification Number: \_\_\_\_\_
- C. \_\_\_\_\_ Any fund-raising sales by a recognized school or education organization, where profits solely benefit student members or a school/organization sponsored event.

## Sales Tax Information

Wyoming Department of Revenue Sales Tax Registration IS REQUIRED for all vendors. Complete attached form.

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**City Official** \_\_\_\_\_ **Date** \_\_\_\_\_

**Fee** \_\_\_\_\_ **Date** \_\_\_\_\_ **Receipt #** \_\_\_\_\_